



RECEIVED

SEP 01 2023

NAVARRO COUNTY AUDITOR'S OFFICE

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Natalie Robinson, First-Assistant
Patty Wells, Assistant
Lisa Clay, Assistant
Jan Wise, Assistant
Krystal McCollum, Assistant

Terri Gillen, County Auditor
Phone (903) 654-3095

300 W 3rd Ave., Suite 4
Corsicana, TX 75110

e-mail auditor@navarrocounty.org

Fax (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
 - Purchase order number is inconsistent with invoice
 - Amount billed does not match the purchase order
 - Vendor on purchase order does not match invoice
 - Insufficient documentation to process payment
 - Signature or date not present
 - System shows invoice paid
 - Budget Account Number (Line Item) is missing – Acct # _____
 - Insufficient budget in Line Item
 - Payment Request inconsistent with County Policy
 - Other _____

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: _____

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Y Morris Steward
Signature

Y 9-01-23
Date



B&W Tire and Towing Inc.
 428 Southeast Dr., Corsicana TX 75110
 Phone: (903) 872-3349 | Fax: (903) 872-9384

Invoice
#N56695

Printed 8/23/2023

Invoice # N56695
 Purchase Order Number Unit# 2912 *-J Holmes*
 Call # 56695
 Tow Reason Tow
 Driver Hunter Harris
 Driver TDLR# 57384
 Truck International Truck 914
 Truck Plate # T6802L
 Date/Time Requested 8/8/2023 @ 1:52 PM
 Date/Time Enroute: 8/8/2023 @ 1:52 PM
 Date/Time Arrival: 8/8/2023 @ 1:52 PM
 Date/Time Completed 8/8/2023 @ 2:07 PM
 Notes Unit 2912 over heats and was taken to K&S

Authorized by NCSO (Patrol Units ONLY)
 312 W 2nd Ave, Corsicana TX 75110
 Phone: (903) 654-3001
 Tow From SH-14, Richland, 76693, TX
 Tow To 1310 N Business 45, Corsicana, 75110, TX

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NAVARRO COUNTY
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Year	Make	Model	Color	VIN	Plate	Odometer
2019	Chevrolet	Tahoe	White	1GNLCDEC2KR346104	1398748 TX	90259

Charge Description	Quantity	Price	Line Total
Loaded/Hooked Mileage	21	\$1.00	\$21.00
NCSO Patrol Units Only	1	\$45.00	\$45.00
Grand Total			\$66.00
Amount Due:			\$66.00 ✓

B&W Tire and Towing Inc. appreciates your business; if you have any questions regarding this invoice, please contact us at (903) 872-3349

[Signature]

Signature: _____

View photos for this tow online at <https://app.towbook.com/PublicAccess/Invoice2.aspx?id=164131239&sc=e328885ada>

TDLR# 005649167C VSF# 0645760VSF

You may direct all complaints to Texas Department of Licensing & Regulation at P.O. Box 12157, Austin TX 78711 or call 800-803-9202 or through the website <http://www.tdlr.texas.gov> or email to intake@tdlr.texas.gov.

Alicia Kelley 8/25/23

Debit: 101-560-445
 Desc: Unit 2912 - TOWED
 PO#: NA
 Invoice#: N56695
 Vendor#: 4475

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Terri Gillen
Signature

9-01-23
Date



B&W Tire and Towing Inc.
 428 Southeast Dr., Corsicana TX 75110
 Phone: (903) 872-3349 | Fax: (903) 872-9384

Invoice
#N57199

Printed 8/23/2023

Invoice # N57199
 Purchase Order Number Unit# 2473
 Call # 57199
 Tow Reason Tow
 Driver Hunter Harris
 Driver TDLR# 57384
 Truck International Truck 914
 Truck Plate # T6802L
 Date/Time Requested 8/17/2023 @ 4:47 PM
 Date/Time Enroute: 8/17/2023 @ 4:48 PM
 Date/Time Arrival: 8/17/2023 @ 4:48 PM
 Date/Time Departure 8/17/2023 @ 4:48 PM
 Date/Time Completed 8/17/2023 @ 5:03 PM
 Notes Unit 2473 taken to K&S

J. Auld

Authorized by NCSO (Patrol Units ONLY)
 312 W 2nd Ave, Corsicana TX 75110
 Phone: (903) 654-3001
 Tow From 2101 W Third Ave, Corsicana, 75110, TX
 Tow To 1310 N Business 45, Corsicana, 75110, TX

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Year	Make	Model	Color	VIN	Plate	Odometer
2014	Chevrolet	Tahoe	White	1GNLC2E09ER180307	1138265 TX	12345

Charge Description	Quantity	Price	Line Total
Loaded/Hooked Mileage	3	\$1.00	\$3.00
NCSO Patrol Units Only	1	\$45.00	\$45.00
Grand Total			\$48.00
Amount Due:			\$48.00 ✓

B&W Tire and Towing Inc. appreciates your business; if you have any questions regarding this invoice, please contact us at (903) 872-3349

Signature: _____

View photos for this tow online at <https://app.towbook.com/PublicAccess/Invoice2.aspx?id=165083898&sc=acee953edc>

TDLR# 005649167C VSF# 0645760VSF

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Debra Kelly 8/25/23

Debit: 101-560-445
 Desc: Unit 2473 - TOWED
 PO#: NA
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